

ELIGIBILITY RULES AND APPLICATION PROCEDURES

1. Candidates for an award from the AMERICAN SUBCONTRACTORS ASSOCIATION – MIDWEST COUNCIL – TOM OWENS MEMORIAL SCHOLARSHIP FUND (FUND) should be sponsored by an active American Subcontractors Association – Midwest Council (ASA) member in good standing. Such nominations shall be made in writing. The application shall be addressed to ASA Tom Owens Memorial Scholarship Fund, c/o O'Donnell, Bonebrake & Co CPA's, 11457 Old Cabin Road, Suite 310, Creve Coeur, MO 63141. The application shall set forth the name, address and telephone number of the candidate, the level of schooling to which the award will be applied (i.e. college, university, trade school, graduate school) and the name of the school or institution, if known, where he or she has been accepted or enrolled. The scholarship monies must be applied toward tuition. The communication shall also contain a statement of the general qualifications of the applicant. The applicant shall emphasize any facts that he or she feels might enlighten and inform the FUND relative to the individual nominated.
2. To be eligible for a scholarship award, candidates:
 1. Should be sponsored by an ASA member in good standing. (Please contact Mark O'Donnell at O'Donnell, Bonebrake & Co 314-569-2444 if you do not know a member).
 2. Shall at the time of application be at least in the senior year of high school.
 3. Shall pledge to use any scholarship award granted towards College, University, Trade School or Post Graduate studies or other educational endeavors.
 4. Are not required to be a member of ASA, related to an ASA member or an employee of an ASA member, or to have any other connection with the ASA.
 5. Board members, officers and directors of the FUND and their immediate families are not eligible.

Subject to the above requirements, any individual shall be eligible for a scholarship award.
3. All required application materials (completed applications, essays, letters of recommendation, Transcripts) must be submitted in one complete packet and forwarded to the FUND at the address referenced in #1 above after September 1 and before December 31st in order to be eligible for consideration. Packets that are postmarked after December 31st may be disqualified.
4. The FUND will make annual awards based upon character, merit, community service and involvement and upon full or part-time attendance in an accredited junior college, college, university or post-graduate institution. The Board Members/Officers reserve the right to investigate and verify any information or data submitted by the candidate.
5. The FUND shall, in their absolute discretion, select the recipients of these awards (to be the ASA – Midwest Council Tom Owens Memorial Scholarship) as well as determine the number of eligible recipients each year. In no case shall a recipient be eligible to receive an award for more than two years.
6. Announcement of the awards shall be communicated and publicized on or before March 1st of the following year following the December 31st cutoff date for applications. All awards will be in cash accompanied by such other means of recognition of the successful candidate's status as may be prescribed by the FUND. The FUND reserves the right to make the award in the form of a check payable to the institution attended by the successful candidate. Payment instructions must be provided on or before August 1 or the award may be voided.